Instructions to Set Up Your Delivery Shuttle E-bike

Diagram
We know you are excited about getting going but please:

✓ Reseat and charge the battery before the first ride
✓ Make sure the pedals are tight
✓ Make sure the front wheel is installed properly and tight
✓ Inflate the tires properly
✓ Check that all screws are properly torqued
✓ Carry out a fine adjustment of the gears and brakes
✓ Learn how to use the LCD display
✓ Wear a helmet before riding
Please Note: Your bike may need further adjustments after assembly.

If you have any trouble with setup, please contact us online or through our email address: support@xprit.com

Assembling Your E-Bike

1) Read all of the instructions carefully. Be familiar with the proper operation of all items.

2) This quick guide is intended to list the steps needed to assemble your bike with some mechanical skills. It is not a complete manual or training. If you do not feel comfortable or lack some of the skills to assemble it yourself, reach out to a cyclist friend, a local bike mechanic or one of our support technicians for guidance.

3) Our QA mechanics have assembled and tested your bike beforehand.

4) To assemble your bike, work on a clean area with enough space to maneuver.

5) If installed, remove the battery from the bike to start the assembly.

6) Inspect the bike completely to be sure no damage occurred during shipping.

7) The kickstand is designed to support the bicycle only. Not the rider mounted.

8) You can adjust your saddle position and the tilt on your handlebar items for comfort.

9) Check all screws and parts are tight and properly fixed. We recommend a pre-trip inspection before your first rides.

10) Before riding, make sure battery is properly assembled and tightly locked on the bike in case of any dropping down.
Installing Your Handlebars

1) Place the handlebar in the handlebar mount being careful with the wires.
2) Face the mounting brackets on the front end of the mount with the round edges facing outward. Adjust the handlebar angle to your comfortable riding posture.
3) Secure the mounting brackets with four screws. (Screws shall be tightened with 6N.m torque)
4) Verify your front tire lines up with your headset.
5) Check whether all headset items are tight.
Installing Your Front Wheel - Through Axle Version

1) Insert the axle into the wheel hub as shown. Add the Slim Spacer on the LEFT side (Brake Disk) and the Wide Spacer on the RIGHT side.
2) Insert the front wheel with the spacers in between the front fork on the bike. Be sure to align the disk between the brake caliper as shown in Figure 2.
3) Now on the outside add the washer and nut on each side and hand turn until snug
4) Using your wrench, tighten each side alternatively until snug (you might need to secure the opposite nut slightly so the whole axle doesn’t turn)
5) Now tighten each nut putting your weight into the wrench. Your front wheel is now installed.
6) The Adjustment Nut needs to be very tight, be sure to retighten after your first couple rides.

Figure 1

Figure 2
Installing Your Front Fender

1) Align the fender clamps on the left and right legs of the fork with the fender stay to enable the fender in the line with the wheel. Fix the stay with the screws (M5 screw) provided on the clamp.

2) Put the lifting lug of the fender behind fork gantry installing hole. Link and secure these two pieces with the fixing screw (M6 screw) and end nut.
Installing Your Pedals

1) **Warning**: Incorrect installation will cause damage. Please read the instructions and watch our videos if needed.

2) Identify the Left and Right markings on the pedals. They can only be installed in their respective side.
   a. L is for the Left Pedal and it goes on the Left Crank Arm.
   b. R is for the Right pedal and it goes on the Right Crank Arm (Chain Side).

3) Sitting on your bike the pedals go on the Left and Right side respectively.

4) Keep the pedal Horizontal while hand screwing to get the thread started. Then Use your 15mm wrench to tighten them.

5) Both pedals tighten towards the front of the bike. The left pedal is reverse threaded to allow this.

6) **The pedals need to be very tight (at least 25-35N.m torque)**, be sure to retighten after your first couple rides.
Preparations Before Riding

1) **Read all instructions carefully**, be familiar with the proper operation of all items. Check for detailed information and guidance on our product page.

2) **Warning**: Basic electric precautions should always be followed to avoid issues or malfunction.

How to Use the Bike

![Image showing the bike's control panel with Battery Capacity, General Riding Mode, Assist Level, Walking Mode, Speed, Speed Unit, Riding Distance, Time, and a button labeled Mode button.]

**General settings**

1) **Power on/off**
   Long press the button on display switch to turn on display. Your bike will be ON. Long press again to turn it off. Press the button on the top of battery to cut the power off if the bike not in use. (Take out the battery if the bike will not be used for more than 4 hours)

2) **Distance unit**
   After turning on display, long press “+” and “-” button at the same time for 3 seconds to enter general setting mode, short press “+” or “-” button to change distance unit into “Km” or “Mile”.

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3) Speed limit
After setting distance unit, short press the button to set speed limit.
Note: This bike speed is set by controller and cannot be adjustable.

4) Display brightness
After setting speed limit, short press the button to set display brightness. Short press “+” to increase brightness, short press “-” to decrease brightness.

5) Time
After setting display brightness, short press the button to set time. Short press “+” to increase time showing, short press “-” to decrease time showing (After time setting, please restart display to effect it)

Advanced settings

After restarting display, long press “+” and “-” button for 3 seconds to enter general setting mode, then release all buttons, hold on “+” and “-” button without releasing and meanwhile short press button for 8 times to enter advanced setting mode.

6) Wheel diameter
After enter advanced setting mode, short press the “+” button to increase wheel diameter, short press “-” to decrease wheel diameter. Value: 8-32 inch. (Wheel Unit: Inch)

7) Automatic power off time
After setting wheel diameter, short press button to enter automatic power off time setting. Short press the “+” button to increase automatic power off time, short press “-” to decrease automatic power off time. Value: 0-60s. (When the power off time is set to “0”, bike cannot power off automatically and need to be turned off manually)

Other Settings

8) Assist level
Turn on display, short press the “+” button to increase assist level, short press “-” to decrease assist level.

9) Walking mode
Turn on display, hold on “-” button for 3 seconds to enter walking mode. Release “-” button to exit walking mode. (Walking mode can not be used while riding)

10) Display brightness
Turn on display, press “+” button for 2 seconds to bright display. Again press “+” button to fade the display.
11) Distance clearance
Turn on display, press \(\bigcirc\) button and "-" button for 2 seconds, the distance record can be cleared.

12) Single distance/Total distance
Turn on display, short press \(\bigcirc\) button to change single distance and total distance record.

Display Battery Capacity

Battery capacity shows in grid with corresponding percentage as below. It’s recommended to charge the battery in time when there are two girds on the display.

<table>
<thead>
<tr>
<th>Battery Capacity</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>![Battery Icon 1]</td>
<td>80%–100%</td>
</tr>
<tr>
<td>![Battery Icon 2]</td>
<td>60%–80%</td>
</tr>
<tr>
<td>![Battery Icon 3]</td>
<td>40%–60%</td>
</tr>
<tr>
<td>![Battery Icon 4]</td>
<td>20%–40%</td>
</tr>
<tr>
<td>![Battery Icon 5]</td>
<td>&lt;20%</td>
</tr>
</tbody>
</table>

Other Operations

Switch Set
There is a switch set on the right side of handlebar.
1) Press headlight switches to turn on the headlight.
2) Press turn signal switches to turn on the turning light.
3) Press horn button to use the horn.

USB port
There is USB charge port on the left side of handlebar which you can connect to charge your cellphone.

Cruiser Control Function
The cruise control feature can be used to maintain a desired speed without using the Throttle or Pedal Assist.
To activate the Cruise Control function:
Use the throttle or pedal assist to reach your desired speed. While holding the throttle in a stable speed (speed should be over 10 mph) over 5 seconds, it will enter into cruise mode. Under cruise mode, the current speed will be maintained without the need to use the throttle or pedal assist.

Deactivating the Cruise Control
To discontinue the use of the cruise control function you can do the following actions:
• Use the brakes by squeezing the brake lever
• Use the throttle

Removing the Battery

To Remove the Battery

1) Turn off LCD display, turn off the battery switch on the top of battery.
2) Use your left hand to turn the key clockwise to unlock the battery.
3) Use your right hand to push the battery backward and take out the battery. 
Note: the battery weighs heavy and should be handled with care.
When the Battery is Removed

- Do not touch the “+” and “-” terminal contacts on the top of the battery when the battery is removed from the bike.
- Be careful not to drop or damage the battery when loose from the bike.
- Avoid damaging the exposed connector terminals and keep them clear of debris.

How to Charge Your Bike

The battery can be charged when locked on the bike or unlocked and removed from the bike. Before Charging, please turn off the battery switch.

1) Remove the rubber cover on the charging port and insert the charger into the charging port.
2) Plug the charger into an appropriate power outlet. When the charger is plugged in, the red light on the charger will illuminate to show that the battery is charging.
3) Charge the battery, making sure not to charge for longer than 15 hours at a time. When the battery is fully charged, the LED will turn green and charging will be stopped.

Note: The charger is designed to automatically stop charging when the battery is full, but unnecessary wear of the charging components could occur if the charger is left attached to the battery and a power source for longer than 15 hours. Detach the charger as soon as possible once the green light indicates a complete charge, to avoid unnecessary wear of charging components.

4) Once the battery is charged, unplug the charger from the power outlet.
5) Unplug the charger from the battery. Store the charger in a safe place for future use.

⚠️ Do not leave a charging battery unattended. Never charge a battery for more than 15 hours at a time. Failure to follow battery charging best practices could result in unnecessary wear to the charging components, battery, and or charger, and could lead to an under-performing or non-functional battery and replacement will not be covered under warranty.
Notes of Charging and Storage

1) Pay attention to check whether the surface temperature of the battery case rises too high during charging. It is FORBIDDEN to cover the battery during charging.

2) Due to high temperature in summer time, it is NOT advisable to charge it immediately after riding. In winter, it is FORBIDDEN to charge the battery in environment below 0 °C. It is recommended to charge the battery in room temperature.

3) If the battery will not be used for a long period, take it off from the bike and discharge its capacity to 60%-80% for stock. Disconnect it from the charger and place it in a dry, ventilated place without direct sunlight. In order to maintain a long lifecycle, it is recommended to charge the battery every two months.
# Error Code

<table>
<thead>
<tr>
<th>Error Code</th>
<th>Error</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Open Throttle Fault</td>
<td>Throttle has not returned to the start position on start-up. Check to see if the throttle can return to the start position or if there is something blocking the throttle unit. Contact technical support.</td>
</tr>
<tr>
<td>5</td>
<td>Throttle Fault</td>
<td>Throttle may be damaged. Check the throttle or throttle cable for damage. Contact technical support.</td>
</tr>
<tr>
<td>6</td>
<td>Low Voltage Protection</td>
<td>The battery voltage is too low to operate. Incorrect battery was used on the bike. The battery is in sleep mode or not functioning correctly. Contact technical support.</td>
</tr>
<tr>
<td>7</td>
<td>Over Voltage Protection</td>
<td>The battery voltage is too high to operate. Incorrect battery was used on the bike. Check to be sure that the correct battery is being used on the bike Contact technical support.</td>
</tr>
<tr>
<td>8</td>
<td>Motor Hall Signal Fault</td>
<td>At least one of the motor’s hall sensor wires have been disconnected or damaged. Disconnect and reconnect the motor cable. Contact technical support.</td>
</tr>
<tr>
<td>9</td>
<td>Motor Phase Line Fault</td>
<td>At least one of the motor’s phase wires has been disconnected or damaged. Contact technical support.</td>
</tr>
<tr>
<td>10</td>
<td>High Temperature Fault</td>
<td>The controller has reached the highest allowable temperature. Allow the controller to cool down before using the e-bike again. Contact technical support.</td>
</tr>
<tr>
<td>11</td>
<td>Temperature Sensor Fault</td>
<td>The controller’s temperature sensor has become disconnected or damaged. Contact technical support.</td>
</tr>
<tr>
<td>12</td>
<td>Current Sensor Fault</td>
<td>The controller’s current sensor has become disconnected or damaged. Contact technical support.</td>
</tr>
<tr>
<td>21</td>
<td>Speed Sensor Fault</td>
<td>The speed sensor has become disconnected or damaged. Contact technical support.</td>
</tr>
<tr>
<td>30</td>
<td>Communication Fault</td>
<td>Poor connection between the controller and the display. Check all cable connectors. Check for corrosion damage. Contact technical support.</td>
</tr>
</tbody>
</table>
# BASIC TROUBLESHOOTING

<table>
<thead>
<tr>
<th>SYMPTOMS</th>
<th>CAUSES</th>
<th>SOLUTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Throttle and pedal assist not working</td>
<td>● Battery off</td>
<td>● Turn on battery</td>
</tr>
<tr>
<td></td>
<td>● Battery installation</td>
<td>● Reseat battery</td>
</tr>
<tr>
<td></td>
<td>● LCD display not on</td>
<td>● Turn on LCD display</td>
</tr>
<tr>
<td></td>
<td>● Discharged battery</td>
<td>● Charge battery</td>
</tr>
<tr>
<td></td>
<td>● Brake sensors engaged</td>
<td>● Inspect brake lever</td>
</tr>
<tr>
<td>Reduced speed</td>
<td>● Low battery power</td>
<td>● Charge battery</td>
</tr>
<tr>
<td>Reduced battery range</td>
<td>● Low battery power</td>
<td>● Charge battery</td>
</tr>
<tr>
<td></td>
<td>● Low tire pressure</td>
<td>● Inspect tire</td>
</tr>
<tr>
<td></td>
<td>● Heavy load on bike</td>
<td>● Adjust bike load</td>
</tr>
<tr>
<td></td>
<td>● Driving on rough terrain</td>
<td>● Adjust route</td>
</tr>
<tr>
<td></td>
<td>● Using throttle only</td>
<td>● Include pedal assist</td>
</tr>
<tr>
<td>Battery does not charge</td>
<td>● Charger not properly connected</td>
<td>● Inspect connections</td>
</tr>
<tr>
<td></td>
<td>● Battery temperature</td>
<td>● Read the user manual for best practices</td>
</tr>
<tr>
<td></td>
<td>● Damaged charger</td>
<td>● Replace charger</td>
</tr>
<tr>
<td></td>
<td>● Issue with battery</td>
<td>● Contact Support Team</td>
</tr>
<tr>
<td>E-bike making strange noises</td>
<td>● Loose hardware</td>
<td>● Tune-up and inspection needed</td>
</tr>
<tr>
<td></td>
<td>● Issue on drivetrain</td>
<td>● Maintenance needed</td>
</tr>
<tr>
<td></td>
<td>● Issue with motor</td>
<td>● Contact Support Team</td>
</tr>
</tbody>
</table>