




# STUDENT PERMISSION SLIP

**Student Name** \_\_\_\_\_ last name first name **Grade** \_\_\_\_\_  
school \_\_\_\_\_ date 

**Office** received by \_\_\_\_\_ date received 

**Dear** \_\_\_\_\_ school admin

please allow \_\_\_\_\_ student's first and last names

to be picked up on  M T W Th F \_\_\_\_\_ at  \_\_\_\_\_ time  
date of absence

**Please tell** \_\_\_\_\_ teachers and faculty to be notified

student will **not** be returning  student will return at  \_\_\_\_\_ time

Pick up info

By parent \_\_\_\_\_ 

By other \_\_\_\_\_ 

Purpose

doctor/dentist appointment  after school pick up  sport/club activity  
 other \_\_\_\_\_

Specific Instructions

Approved by

This serves as permission for the above activity. I understand that this may require signature on a physical sign out sheet in addition to this note during school hours.

Please [contact me](#) directly at the following number if there are any questions.

parent/guardian/caregiver signature \_\_\_\_\_ date 

printed name \_\_\_\_\_

 \_\_\_\_\_ e-mail \_\_\_\_\_

student permission slip

