Consumer Background Investigative Report Request Form

This form is to be used to request a copy of your Consumer Background Investigative Report. To receive a copy of your Consumer Background Investigative Report by mail, simply complete and return this form along with proof of identity and proof of address. One item from each of the following two categories is required:

Proof of Identity
Please include a photocopy of the following:
· State Drivers License
· State Issued ID Card
· Military ID
· W-2

Proof of Address
Please include a photocopy of one of the following, dated within the last two months (the item must reference requestor's name and mailing address):
· Electric Bill
· Telephone Bill
· Gas Bill
· Cable Bill
· Satellite TV Bill

Your Social Security Number, name, address, phone number, and employer for which you are requesting a report

1. Your Social Security Number: ____ ____ ____ - ____ ____ - ____ ____ ____ ____

Name: _____
First Last Suffix

Street Address (residence): _____

City, State, Zip: _____

Phone Number: __(_____)_____

E-mail Address: _____

Your Social Security Number will be displayed on your Consumer Background Investigative Report unless you indicate otherwise below.

2. ☐ Check here if, for security reasons, you want no more than the last four digits of your Social Security Number to appear on your Consumer Background Investigative Report.

Please read and sign the following statement. Your signature acknowledges your agreement.

3. By submitting this form, I state that all the information contained is true to the best of my knowledge.

Signature: _____ Date: _____

After completing this form, please return it by mail or fax. The mailing address and fax number are provided below. Remember to include your proof of identity and proof of address from the lists above.

4. MyBackgroundCheck.com
P.O.Box 491570
Redding, CA 96049-1570
Fax No. (800) 503-2371

Your request will be processed within 15 days of receipt and then mailed to you.