

EU RETURNS FORM

If you would like to return or exchange your purchase for any reason, you can do so by following the simple steps below:

- 1. Please complete the returns form below, with the details of your item(s) and the reason for returning.
- 2. Tick the relevent box if you would like a credit, or exchange. Please state which new item(s) you would like if you are exchanging goods.
- 3. Detach the top half of this page, and place it inside your parcel. Repackage the goods into the original packaging.
- 4. Cut out the label below, and attach it to the outside of your parcel. Please ensure you remove or cover any previous address information or barcodes as this may lead to incorrect delivery.
- 5. Take your parcel to your nearest Postal Office. You will need to cover the cost of returning goods yourself. We would recommend you insure the goods to the value of the invoice and use a tracked service as we cannot be responsible for lost or damaged parcels.
- 6. Please ask for Proof of Postage, and keep this safe until your return/exchange has been fully processed and/or you have received your refund or credit. Where required, please ensure custom declaration forms are marked 'Returned Goods' to avoid any duties.

If you need any help, please call us on 0044 (0)1708 726 535 or email: info@orthoformwire.com

Our full Returns Policy can be viewed online at: www.orthoformwire.com/pages/returns-information

NAME		COMMENTS/DETAILS OF ANY FAULT
PRACTICE NAME		
PHONE NO.		
EMAIL ADDRESS		

INVOICE No.	Product Code	QTY	Return Code*	Credit (tick)	Exchange (tick)	Replacement Product Code

*Please give your reason(s) for returning each item using the following codes:

A Ordered in error

D Not suitable

B Incorrect item received

E Arrived too late/cancelled

Faulty **F**

F Other



RETURNED GOODS
Orthoform Wire Ltd
94 Park Lane
HORNCHURCH
Essex
RM11 1BE
UNITED KINGDOM