



Zokee
1104 Aldridge Way
Lexington, KY 40515

ZOKEE RETURN & EXCHANGE FORM

Merchandise being returned must be in its original condition with all tags attached. Merchandise returned after 60 days may be exchanged or refunded in the form of store credit. No exchanges or store credit will be issued after 120 days.

REASON FOR RETURN (Please Check One)

- Refund*** (eligible if return is within 60 days of purchase)
- Exchange** (eligible if return is within 120 days of purchase)
- Zokee Gift Card**** (eligible if Return is within 120 days of purchase)

* The value of merchandise without a copy of the receipt will be determined by the most recent price on Teamzokee.com.

** An email address must be provided if requesting a refund in the form of a gift card.

STEP 1: PLEASE FILL OUT YOUR CONTACT INFORMATION BELOW

Name: _____

Address: _____

City: _____ State: _____ Zip _____

Phone Number: () _____

Email Address: _____

Is The Item Your Returning a Gift? Yes No

STEP 2: REASON FOR RETURN

Please check all boxes that apply:

Sizing

- Too small
- Too Big
- Fit Not as Expect

Quality

- Defective
- Not as Pictured
- Don't Like Fabric
- Don't Like Color
- Don't like Style

Service/Other

- Wrong Item
- Late Arrival
- Damaged Item
- Changed Mind

STEP 3: LIST THE ITEM(S) YOU WOULD LIKE IN EXCHANGE FOR YOUR RETURNED MERCHANDISE

- I am not exchanging the returned merchandise (skip to Step 6)

Item Description	Color	Size	Qty

STEP 4: SEND EXCHANGE TO:

- Same as contact information provided in Step 1

Name: _____

Address: _____

City: _____ State: _____ Zip _____

Email Adress: _____

STEP 5: PAYMENT METHOD IF BALANCE IS OWED

- Please charge any balance owed as a result of the exchange to my credit card on file.
- Please call me to get payment information if the exchange results in a balance owed.

Please note: Zokee is unable to process a balanced owed by using a PayPal™ account. If you paid for the returned merchandise using Paypal™ you will need to provide an alternative payment method.

STEP &: RETURN YOUR PACKAGE

Enclose this form, a copy of your receipt and your merchandise in a securely sealed package. Please consider obtaining insurance and tracking, or delivery confirmation with your package. Zokee is not responsible for items that are lost or damaged during transit.

Send Return To:

Zokee
Attn: Returns
1104 Aldridge Way
Lexington, KY 40515