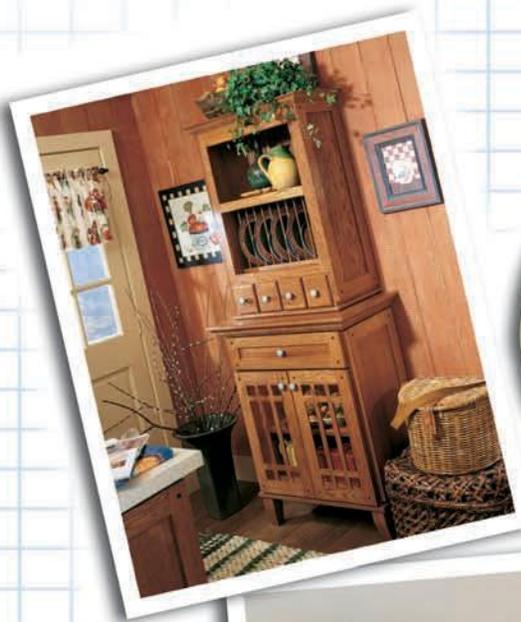


My Design

SCRAPBOOK



Spend Less. Do More.

Getting Started

There is no right or wrong answers, just honest answers that will help you and any professional you select get started on fulfilling your dream kitchen, bath or other room. You will be surprised at how taking the time to answer a few questions will pinpoint exactly what you need.

General

1. When are you planning to begin your new construction/remodel? _____
2. Remodeling will include: Mostly redecorating New cabinets New appliances Structural changes
3. Current concerns: Lack of counter space Dated look Lack of storage space Lack of seating space
 Other _____
4. Are there any physical challenges to be considered? _____
5. What type of cabinetry do you like? Formal Traditional Contemporary Country
6. What flooring surface do you prefer? Laminate Tile Hardwood Bamboo Vinyl
7. Is there enough counter space? _____
8. What type of countertop surface do you like? Solid surface Metal Concrete Butcher block
 Laminate Tile Solid surface veneers

Kitchen

1. Is there a good ventilation system in the cooking center? _____
2. Do you have a dishwasher? _____
3. Based on the way you cook and the way your family uses the kitchen,
 - a.) is the sink conveniently located? _____
 - b.) is the refrigerator conveniently located? _____
 - c.) are the oven and cooktop located where you want them? _____
 - d.) is the microwave oven conveniently located? _____
4. What type of items will you need to store?

<input type="radio"/> Everyday dishes and glassware	<input type="radio"/> Collectibles	<input type="radio"/> Bulk items
<input type="radio"/> China and stemware	<input type="radio"/> Small appliances	<input type="radio"/> Odd-shaped utensils
<input type="radio"/> Pots and pans	<input type="radio"/> Plastic containers	<input type="radio"/> Cookbooks
<input type="radio"/> Other _____		
5. Please check the storage options you would like to include:

<input type="radio"/> Tambour/appliance garage	<input type="radio"/> Breadbox	<input type="radio"/> Lazy Susan
<input type="radio"/> Vegetable bins	<input type="radio"/> Built-in microwave cabinet	<input type="radio"/> Sliding towel rack
<input type="radio"/> Spice rack cabinet	<input type="radio"/> Pantry: tall, base pull-out or swing out	<input type="radio"/> Tray dividers
<input type="radio"/> Extra-wide drawer base	<input type="radio"/> Cutlery divider	<input type="radio"/> Roll trays/sliding shelves
<input type="radio"/> Deep drawers	<input type="radio"/> Wastebasket cabinet	<input type="radio"/> Recycling cabinet
<input type="radio"/> Tilt-down trays	<input type="radio"/> Beverage racks	<input type="radio"/> Tall pantry or linen storage
6. Please check the design accessories you would like to include:

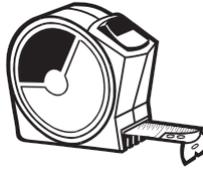
<input type="radio"/> Open basket cabinet	<input type="radio"/> Apothecary/spice drawers	<input type="radio"/> Decorative wall shelf
<input type="radio"/> Decorative range hood	<input type="radio"/> China display cabinet	<input type="radio"/> Rounded cabinets
<input type="radio"/> Bookcases	<input type="radio"/> Decorative molding	<input type="radio"/> Decorative legs/feet
<input type="radio"/> Decorative onlays	<input type="radio"/> Custom appliance panels	
7. Is the kitchen arranged so that "people traffic" is directed away from the cook's activities? _____

Measuring Your Space

Proper and accurate measuring is a must before planning which cabinets and accessories will be needed and placement of exact appliance locations. Kitchen designers will use $\frac{1}{2}$ " scale which means $\frac{1}{2}$ " on your ruler represents 12 inches or 1 foot of actual floor space. We have provided grid paper on the following pages for your rough draft. On the grid paper, to make it even easier, we've scaled it to each square of the grid is equal to 3 inches of your actual floor space. Besides the supplied grid paper you will need the following items to begin your rough draft.



1 Foot Ruler



Tape Measure



Pencil

Follow the steps below to accurately measure your space. Transfer each measurement on the provided grid paper using the Sample Wall Measurements as a guide.

- STEP 1.** Begin at the left of any corner in the room and measure to the right corner, noting the total measurement in inches.
- STEP 2.** Return to the left corner and measure to the outer edge of molding of a door/window opening.
- STEP 3.** Measure the doors and windows from the outer edge of molding to outer edge of molding. Notate which way doors swing open.
- STEP 4.** Continue measuring all doors and windows this same way along the wall to the right corner.
- STEP 5.** Double-check your measurements by adding up all the measurements from Step 2 to Step 4. These should total the overall wall measurement for Step 1. If they do not equal, you must remeasure before proceeding.
- STEP 6.** Return to the left corner and measure to the center of any water lines, water drains, gas lines, electrical outlets or electrical switches. You will need to pull appliances away from the wall if in the way.
- STEP 7.** Note the measurements from the center of each outlet/switch to the floor. Continue measuring all of the items listed on Step 6 until you reach the right corner.
- STEP 8.** Double check that these measurements total the overall measurement in Step 1. Again, if they do not equal, you must remeasure before proceeding.
- STEP 9.** Note the overall height of each door, including molding.
- STEP 10.** Note the measurement from the bottom of the windowsill to the floor below each window.
- STEP 11.** Note the measurement from the bottom of the windowsill to the top of the molding of each window.
- STEP 12.** Note the measurement from the top of each window to the ceiling.
- STEP 13.** Measure the overall floor to ceiling height, accounting for soffits and beams.
- STEP 14.** Double check that the measurements in Steps 10 through 12 equal Step 13. If they do not, remeasure.
- STEP 15.** Repeat Steps 1 through 14 for each wall of the room.
- STEP 16.** Measure all existing appliances that will be reused in your new kitchen. If new appliances will be used, it is best to get the manufacturer's specifications prior to designing your new kitchen.
- STEP 17.** As an added measure of caution, it is recommended that you measure the inside width of all entry doors and door ways to check that existing cabinets and appliances can be removed, but especially that all new cabinets, appliances and counter tops can be brought in without onsite modifications.

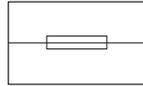
Drawing Your Floor Plan

You are now ready to draw your floor plan on the grid paper provided. (A scale ruler is helpful.) Before you begin, understand that you are converting your measurements in inches down to a scale of $\frac{1}{2}$ ". In other words, each 12" (or 1 foot) section of your actual measurements will equal $\frac{1}{2}$ " on your ruler. Furthermore, each small square on your grid paper equals 3" of your actual measurements. To transfer the measurements that you have obtained from each wall, use a pencil and follow the steps below.

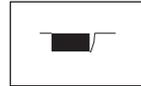
STEP 1. Draw a line equal to the total measurement of each wall that was measured in $\frac{1}{2}$ " scale.

STEP 2. Notate the total measurement in "dimension lines" on the outside of the lines drawn in Step 1.

STEP 3. Draw where the doors and windows are located on each wall using these symbols:



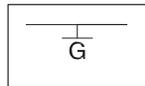
Window



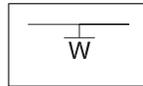
Door

STEP 4. Notate the measurements of each window and door in "dimension lines" between the wall lines and the "Dimension lines" for the total measurement.

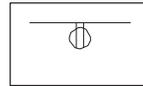
STEP 5. Locate and draw the gas lines, water lines, electrical outlets and switches located on each wall using these symbols:



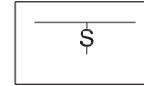
Gas



Water

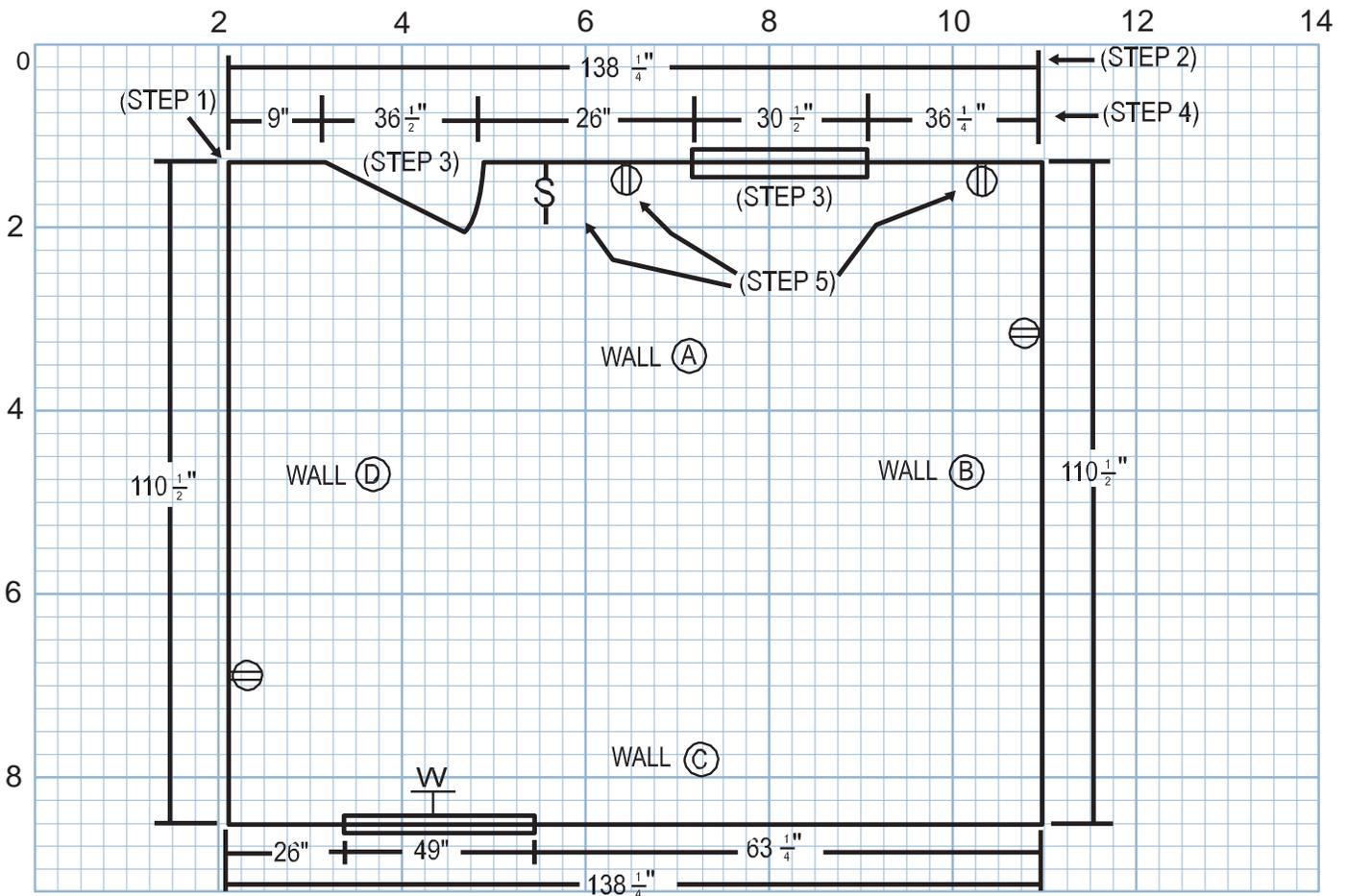


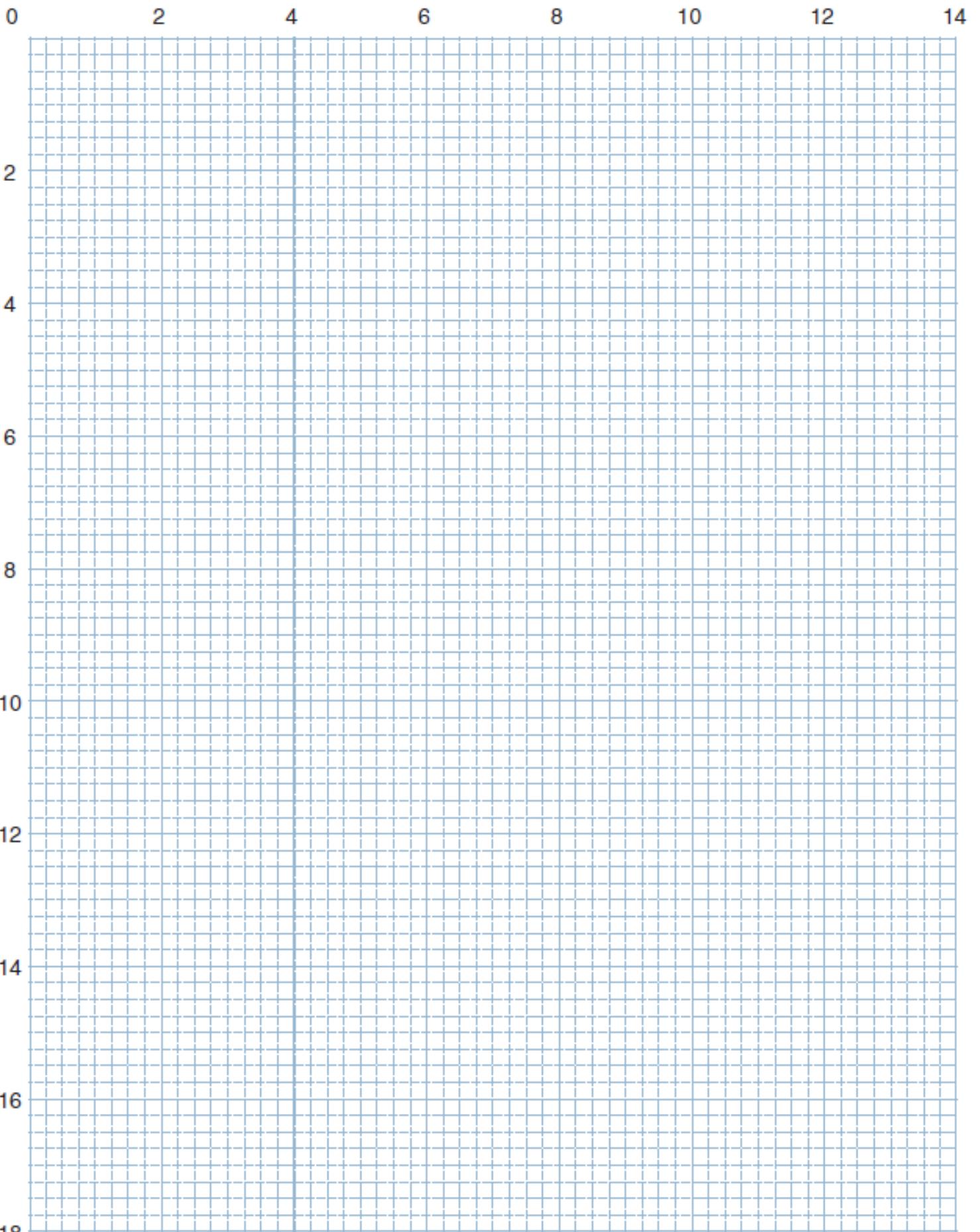
Electrical Outlets



Switches

Sample Layout





In very large rooms that will not completely fit onto the grid paper provided, use a $\frac{3}{4}$ "=1' or $\frac{1}{8}$ "=1' scale to make the drawing smaller.