

SIMPLIFIED™

WEDDING CHECKLIST

12 MONTHS *until* THE BIG DAY

- Begin gathering inspiration.
- Choose a style and palette.
- Decide on a budget.
- Choose a date and time.
- Reserve a wedding planner if you choose.
- Reserve a reception venue and caterer.
- Reserve a ceremony location and officiant.
- Begin gathering names and addresses for your guest list.
- Make bridal party decisions and extend invitations.
- Begin looking for THE dress.
- Begin researching florists, cakes, photographers, videographers, entertainment, etc.

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9 MONTHS *until* THE BIG DAY

- Finalize your guest list.
- Reserve your photographer and videographer.
- Schedule and take engagement photos.
- Celebrate your engagement, party style!
- Reserve your florist.
- Select and order THE dress.
- Choose bridesmaids' dresses.
- Reserve hotel rooms for out-of-town guests.
- Reserve entertainment for the reception.
- Start your wedding registry.
- Order your save-the-dates and purchase plenty of stamps.
- Select your invitations and thank you notes.
- Book your honeymoon.
- If you need a passport, apply for one.
- Reserve a hotel for your wedding night.
- Reserve any rentals.
chairs, tables, dance floor, linens, etc.
- Submit your engagement announcement to the local paper.
- Book hair and makeup for the wedding day.
- Schedule a hair and makeup trial run.
- Decide on wedding favors for guests.

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6 MONTHS *until* THE BIG DAY

- Mail your save-the-dates.
- Reserve a calligrapher if needed.
- Arrange wedding day transportation.
- Reserve rehearsal / rehearsal dinner venues.
- Schedule pre-marital counseling sessions.
- Purchase your wedding bands.
- Arrange for any ring engraving.
- Choose groomsmen attire.
- Order your wedding cake (after ample tastings).
- Choose your wedding shoes and schedule first dress fitting.

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3 MONTHS *until* THE BIG DAY

- Address and mail invitations 8-10 wks before.
- Select reception music.
- Finalize reception menu.
- Make final decisions on all flowers.
bouquets, boutonnieres, reception, ceremony, etc.
- Request groomsmen attire measurements.
- Select bridal party accessories.
- Schedule hair and makeup for bridal party.
- Purchase gifts for bridal party.
- Schedule last dress fittings.
- Purchase all bridal undergarments.
- Schedule and take bridal portraits.
- Begin drafting the day-of schedules.
- Finalize the order of the ceremony.
special music, readings, unity candle, etc.
- Complete printed materials.
program, signage, directions, guest booklet, menus, table cards, etc.
- Purchase contents for out-of-town "Welcome Bags."
- Start collecting photos for the rehearsal dinner slide-show.
- Purchase accessories for ceremony and reception.
flower basket, ring pillow, guest book & pen, toasting glasses, etc.
- Choose special songs for the reception.
first dance, father/daughter, mother/son, cake cutting, last dance, etc.
- Make day-of getting ready arrangements for bridal party.

1 MONTH *until* THE BIG DAY

- Send all printed materials to the printer.
- Secure your marriage license.
- Send day-of schedule to all your vendors.
- Send day-of timeline to the bridal party.
- Break in your beautiful wedding day shoes.
- Send final vendor payments.
- Write your vows / promise statements.
- Purchase gifts for your parents.
- Purchase a thoughtful gift and write a note to your groom.
- Schedule week-of drop-off with reception venue.
- Confirm honeymoon arrangements and start packing.
- Collect final RSVPs and finalize seating for reception.
- Create a list of any "must-have" images for photographer.
- Submit your wedding announcement to your local paper to be published the week after the wedding.

2 WEEKS *until* THE BIG DAY

- Get hair cut and / or colored.
- Touch-base with all vendors to confirm day-of schedule and contact information.
- Assemble out-of-town Welcome Bags.
- Start paperwork for changing your name and submit your change of address form to the post-office.

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1 WEEK *until* THE BIG DAY

- Send final guest count to caterer.
- Provide seating chart to reception vendor.
- Drop of materials to the reception venue.
toasting glasses, bridal portraits, favors, decorations, etc.
- Pack your bag for your honeymoon.
- Drop off Welcome Bags at the hotel.
- Designate someone to bring accessories to ceremony.
flower basket, ring pillow, guest book & pen, programs, signage, etc.
- Designate someone to take gifts home after reception.
- Designate someone to retrieve materials from reception.
- Designate someone to make sure your belongings make it into your departure transportation.
- Get cash for tips and identify a day-of distributor.

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THE BIG DAY!

- Execute the day-of-schedule.
- Give someone else your cellphone.
- ENJOY THE DAY!
- Take a deep breath. Remember LOVE is all that matters.

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POST WEDDING

- ENJOY YOUR HONEYMOON!
- Send thank you notes to all vendors.
- Send thank you notes for wedding gifts.
- Have your wedding dress cleaned and preserved.
- Review wedding photographs and select final pictures for your wedding album.

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REMINDERS

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