

LOADING INSTRUCTIONS:



1 Place the stapler on a flat surface and hold the front end of the base firmly with one hand. Pull the top of the stapler handle up and back to reveal the stapler carrier. (You will feel a slight 'pop' as the handle releases from the carrier.)



2 Continue pulling the handle all the way back so that the stapler is lying flat open at a nearly 180-degree angle.



3 Insert a strip of staples into the stapler cartridge so the stapler legs are straddling the pusher guide.



4 Close the stapler handle by folding it back down into place over the carrier. To secure the handle in place, gently squeeze the handle and the carrier together. You will hear a light click as they catch.



WHAT SIZE STAPLES?

This stapler is designed for stapling up to 25 sheets of paper. We have enclosed 2,000 staples sized 26/6, which is ideal for stapling 2-25 sheets of paper.



TIPS:

To move the black plastic edge guide into place, grip the guide on both sides between your thumb and index finger.

NOTE: Do not staple without staples or attempt to staple more than 25 sheets of paper at one time. This stapler does not open flat for tacking items onto the wall.

To rotate the anvil and switch between clinching styles, push your finger up through the hole on the underside of the stapler base and rotate the anvil 180 degrees until it pops into place.



Visit www.bluesummitsupplies.com/pages/guides for videos and downloadable versions of this and other installation guides.

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